

## ANNEX

### Definitions

- 1) "Personal data" (or data) means any information relating to an identified or identifiable natural person ('data subject').
- 2) "processing" means any act or set of operations carried out with or without the use of automated means in personal data or in sets of personal data such as the collection, registration, organization, structure, storage, adaptation or alteration, use, disclosure by transmission, dissemination or any other form of disposal, association or combination, restriction, erasure or destruction.
- 3) "Pseudonymization" means the processing of personal data in such a way that the data can no longer be attributed to a particular data subject without the use of supplementary information provided that such additional information is kept separate and subject to technical and organizational measures in order to ensure that they cannot be attributed to an identified or identifiable natural person.
- 4) "Archiving" means the structuring of a set of personal data which is accessible according to specific criteria, whether this set is aggregated or decentralized or distributed on a functional or geographic basis.
- 5) "Data subject" means the natural person whose data is collected.
- 6) "Controller" means a natural or legal person, a public authority, a service or another body which, alone or jointly with others, determines the purposes and means of the processing of personal data. For the purpose of the present, should be considered as controllers the Company's customers which hand to the Company the personal data of end-users linked in a way to the Company's customers.
- 7) "Processor", "Sub-processor" means a natural or legal person, a public authority, a service or another entity processing personal data on behalf of the controller or the processor. For the purpose of the present, as processor should be considered the Company.
- 8) "Consent" of the data subject means any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her.

9) "Breach of personal data (or data breach)" means a breach of security resulting in the accidental or unlawful destruction, loss, alteration, unauthorized disclosure, disclosure or access to personal data transmitted, stored or otherwise processed.

10) "Purpose of processing": the reason for which the controller assigns to the Company the processing of the data it has collected.

11) "Authorities" means all judicial and administrative authorities, whether independent or not, entitled to request access to the personal data processed by the Company according to the current legislation.

12) "Third parties" means any natural or legal person, public authority, service or body, except the data subject, the controller, the processor, the sub-processor and the persons who, under the direct supervision of the controller, the processor or the sub-processor are authorized to process personal data.

13) "Employees-staff" means all natural persons directly related to the Company under any kind of employment relationship and who are paid by the Company for the provision of services.